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MESSAGE

While we as a country and as people have shown great resilience in dealing with and recovering from disasters, the time has come for us to take a more proactive approach to the challenge.

Local government units are the frontliners in the response to any natural disaster, as mandated by law. They are the ones most familiar with their terrain and resources, the ones that interact directly with citizens. Every adverse weather phenomenon brings unique effects to a community, which accounts for the differences in planning that one encounters among LGUs.

The Department of the Interior and Local Government seeks to strengthen the capacity while preserving the flexibility of LGUs in responding to disasters in their areas. There are, however, certain basic precautions that are considered to be the minimum necessary for any sort of calamity. As part of our mandate to assist LGUs in executing their tasks, the DILG has come up with OPLAN Listo, of which this manual is one of the components.

This manual assists LGUs in the formulation of disaster preparedness plans, allowing them to know if they are ready, and what they need to do to meet the minimum levels of readiness. This also assists them in planning responses to typhoons and clarifying what they need and can ask from DILG to reinforce their capacity long before any typhoon arrives.

A checklist is also provided to LGUs from the time a typhoon poses a looming threat in the horizon, to the time it does arrive in the locality. This ensures that LGUs are able to ensure that they are taking the correct steps in responding to the typhoon and its aftermath. The 48 hours between a typhoon’s entry into the Philippine Area of Responsibility and landfall is tense and busy, which can lead to errors that can be easily avoided. This checklist is the tool to minimize those mistakes that may cost lives and grave destruction to property. Collectively, we must not tolerate haphazard preparations that lead to unnecessary death and destruction.
I urge all chief executives of local government units to make good use of this tool in aligning and improving your unique plans and preparations. Disaster management is a serious business, we owe it to our people to protect them to the best of our abilities. Let us be systematic, thorough, and decisive in our planning and implementation. Let us not leave anyone behind.

Maraming salamat po, at mabuhay!

MAR ROXAS
Secretary and
Chairperson, LGA Board of Trustees
INTRODUCTION

The Mayor leads disaster risk reduction management in the local government as the Chairperson for the Local DRRM Council. In aid of the role of the Mayor, this Checklist of Minimum Actions enumerates “things-to-do” or series of progressive response actions that vary depending on the intensity and possible impact of the typhoon. These progressive response actions are triggered by the advisory from NDRRMC and DILG-CODIX conveyed to the LGUs through the DILG Regional and Field Offices. The advisory is based on the Critical Preparedness Actions that serve as guide to prepare LGUs even before a public warning signal (No. 1, 2, 3...) are raised by DOST-PAGASA. Accordingly, this checklist provides set of minimum actions to be undertaken by the local chief executive and his/her teams. (Illustrated and described below)

- Charlie – High-risk; Critical area or Breadth of the storm (colored red)
- Bravo – Medium-risk; 1 to 50 km away from Charlie (colored orange)
- Alpha – Low-risk; 51 to 100 km away from Charlie (colored yellow)
TS Glenda

As of 2 PM, 14 July 2014
Diameter: 500 km
Max wind/gust: 110/140 kph
Movement: West @ 30 kph

ALPHA – 100km away from Charlie
BRAVO – 50km away from Charlie
CHARLIE – within the TC track in its diameter
<table>
<thead>
<tr>
<th>ALERT LEVEL</th>
<th>ALERT LEVEL</th>
<th>CRITICAL AREAS</th>
<th>POTENTIAL IMPACT</th>
</tr>
</thead>
</table>
Heavy damage to agriculture  
Travel by land, sea and air is dangerous  
Some large trees may be uprooted  
Moderate to heavy disruption of electrical power |
| ALERT LEVEL “B” | RAIN 5-10 mm/hr | Camarines Norte  
Camarines Sur  
Catanduanes  
La Union  
Mountain Province  
Nueva Ecija  
Pangasinan  
Quezon | Moderate damage to agriculture  
Travel by all types of sea vessels is risky  
Travel by aircraft is risky  
Few large trees maybe uprooted  
Some iron roofing may fall off |
| ALERT LEVEL “C” | RAIN 5-10 mm/hr | Masbate  
Mountain Province  
Tarlac | |
TYPHOON PITANG (GEORGIA)

MSW: 250 & GUST: 285 KPH
SEP 08-13, 1970

IMPACTS
A. AFFECTED REGIONS: Undetermined
B. DAMAGE TO PROPERTIES: P 3,847 M
C. CASUALTIES: NONE
D. REPLACED NAME: PASING
E. COASTAL AREAS AFFECTED BY STORM SURGE:
   Casiguran, Aurora & Disalag &
   Dipaculao, Quezon (Height: Undetermined)

TYPHOON PEDRING

MWS: 140 & GUST: 170 KPH
SEP 24-28, 2011

IMPACTS
A. AFFECTED REGIONS: I, II, III, NCR, CAR, IVA, & IVB, V & VI
B. DAMAGE TO PROPERTIES: P15,552 B
C. CASUALTIES
   DEAD: 85
   INJURED: 91
   MISSING: 21
D. REPLACED NAME: PERLA
TYPHOON QUIEL [NALGAE]

MSW-160 & GUST 195 KPH
SEP 28-02 OCT 2011

IMPACTS
A. AFFECTED REGION/S: I, II, III & CAR
B. DAMAGE TO PROPERTIES: P115.075 M
C. CASUALTIES:
   DEAD: 17
   INJURED: 32
   MISSING: 7
D. NOT NOTABLE TC

Please be guided that these progressive response actions are categorized in three general action areas:

1) PREPARE is composed of the administrative and managerial actions in preparation to the organization and mobilization phase.
   - Issuing directives
   - Convening DRRMC
   - Administrative & Logistical Support (Administrator, Finance, GSO)

2) RESPONSE involves the delineation of tasks and roles with corresponding lead offices and member who will execute actions across a given time scale.
   i. Security, Lifeline, SRR (PNP, BFP, Engineering, Public Safety Office)
   ii. Humanitarian (MHO, MSWDO)
   iii. Information & Awareness (Information officer/Media Relations)
3) MONITOR

The sets of actions in this checklist are contingent to a timeframe determined by the DOST-PAG-ASA.

<table>
<thead>
<tr>
<th>TIMEFRAME</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>UPON RECEIPT OF ALERT</td>
<td>Actions to do upon receiving an alert from PAGASA-DOST and DILG-CODIX and/or Actions to do ± 48 hours before the landfall</td>
</tr>
<tr>
<td>DURING</td>
<td>Actions to do during the landfall</td>
</tr>
<tr>
<td>AFTER</td>
<td>Actions to do after the landfall</td>
</tr>
</tbody>
</table>

These sets of actions are suggestive and general since they are minimum and basic. We encourage you to do more and customize depending on your local context. Careful planning and preparation based on your local hazard and risk maps and regular monitoring of weather bulletin are highly advised.
ALPHA, BRAVO, CHARLIE
FLOWCHART
REFERENCES FOR MLGOOS

BOXES A, B, C, D, E, F, G, H, I
BOX A: LIST OF DIRECTIVES DURING A DISASTER

Advisory received

1. Time: _______________    2. From: _______________

The mayor cancelled travel authorities of personnel

1. Time: _______________    2. Hours after the receipt of advisory _______________

Post-disaster plan

1. To be prepared by: ______________________

2. Deadline: ______________________

Managing donations and reliefs

<table>
<thead>
<tr>
<th>NAME OF DONOR</th>
<th>KIND OF DONATION (ITEM)</th>
<th>NUMBER OF ITEM</th>
<th>REMARKS</th>
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</thead>
<tbody>
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</table>

(Post this)
BOX B: MEETING AGENDA IN CONVENING LDRRMC

Key points discussed:

A. Typhoon Path
   1. Municipality/City: _________________
   2. Name of Typhoon: _________________
   3. Maximum Speed (in kph): _________________
   4. Expected Landfall (time): _________________
   5. Post a copy of the typhoon path in the command post.

B. Hazard/Risk Maps available

<table>
<thead>
<tr>
<th>TYPE OF HAZARD/RISK MAP AVAILABLE</th>
<th>BARANGAY</th>
<th>POPULATION</th>
<th>PROJECTED NO. OF FAMILIES TO BE AFFECTED</th>
<th>REMARKS</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td></td>
<td>Evacuated to ECs</td>
<td>Transferred to Relatives/Neighbors</td>
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(Attached additional sheet/s if necessary)

C. Socio-economic and population data

Presented by: _________________
Source: _________________
Data as of: _________________
D. Assigned Incident Commander

1. Name: ____________________________
2. Contact No: ______________________
3. Command Post: ____________________

Assigned Sub-Incident Commander/s (If Applicable)
1. Name: ____________________________
2. Contact No: ______________________
3. Command Post: ____________________

E. Plans for discussion and preparation

<table>
<thead>
<tr>
<th>PLAN</th>
<th>PREPARED/PRESENTED BY</th>
<th>REMARKS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Incident Action Plan</td>
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<tr>
<td>LDRRMC Plan</td>
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<tr>
<td>Contingency Plan</td>
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<tr>
<td>- Volunteer Management</td>
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<tr>
<td>- Response Operation</td>
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<tr>
<td>- Evacuation Plan</td>
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<tr>
<td>- Relief Operation</td>
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</tbody>
</table>
F. The mayor organize the following teams and identify protocols and tasks

### Administrative and Logistical Support

<table>
<thead>
<tr>
<th>MEMBERS</th>
<th>DESIGNATION/ MAIN TASK</th>
<th>CONTACT NO.</th>
<th>LOCATION/ POSITION</th>
<th>REMARKS</th>
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### Protocols and Agreements (Administrative and Logistical Support):

1. 
2. 
3. 

### CLUSTER 1: Security, Lifeline, SRR

**TEAM: Search, Rescue, Retrieval Team**

<table>
<thead>
<tr>
<th>MEMBERS</th>
<th>DESIGNATION/ MAIN TASK</th>
<th>CONTACT NO.</th>
<th>LOCATION/ POSITION</th>
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### TEAM: Security Team

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<th>MEMBERS</th>
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<th>CONTACT NO.</th>
<th>LOCATION/ POSITION</th>
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### TEAM: Medical Team

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<tr>
<th>MEMBERS</th>
<th>DESIGNATION/ MAIN TASK</th>
<th>CONTACT NO.</th>
<th>LOCATION/ POSITION</th>
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### TEAM: Clearing Operations Team

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<th>MEMBERS</th>
<th>DESIGNATION/ MAIN TASK</th>
<th>CONTACT NO.</th>
<th>LOCATION/ POSITION</th>
<th>REMARKS</th>
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Protocols and Agreements (Security, Lifeline, SRR):

1. 
2. 
3. 

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<tr>
<th>CLUSTER 2: Humanitarian</th>
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<tbody>
<tr>
<td>TEAM: Supply/Asset Management</td>
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<tr>
<td>MEMBERS</td>
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<th>TEAM: Budget/Finance</th>
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<th>Other Team/s:</th>
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<td>MEMBERS</td>
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## Other Team/s:

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<tr>
<th>MEMBERS</th>
<th>DESIGNATION/MAIN TASK</th>
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## Protocols and Agreements (Humanitarian):

1. 
2. 
3. 

## CLUSTER 3: Information and Awareness

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<th>MEMBERS</th>
<th>DESIGNATION/MAIN TASK</th>
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## Protocols and Agreements (Information and Awareness):

1. 
2. 
3. 
Monitoring and Reporting

Note: It is recommended that monitoring and reporting is every four hours to facilitate real time updates. However, this does not preclude reporting immediately if something is of pressing concern that needs to be reported.

<table>
<thead>
<tr>
<th>MEMBERS</th>
<th>DESIGNATION/MAIN TASK</th>
<th>CONTACT NO.</th>
<th>LOCATION/POSITION</th>
<th>REMARKS</th>
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Protocols and Agreements (Monitoring and Reporting):

1. 
2. 
3. 

Daily briefing, debriefing, updates and schedules

<table>
<thead>
<tr>
<th>DATE</th>
<th>TIME</th>
<th>STATUS/UPDATES</th>
<th>REMARKS/SPECIAL INSTRUCTIONS</th>
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</thead>
<tbody>
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summarizes the assumptions on the days lead-time for preparation.

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<thead>
<tr>
<th>Speed</th>
<th>Hours</th>
<th>Days (Estimate)</th>
</tr>
</thead>
<tbody>
<tr>
<td>30kph/1,100kms</td>
<td>37 hours</td>
<td>1.5 Days</td>
</tr>
<tr>
<td>25kph/1,100kms</td>
<td>44 hours</td>
<td>2 Days</td>
</tr>
<tr>
<td>20kph/1,100kms</td>
<td>55 hours</td>
<td>2 Days</td>
</tr>
</tbody>
</table>

But again, there may be instances when the two (2) days to one (1) day timeframe may not work owning to the uncertainty of the typhoon’s behaviour – particularly the speed. Considering this, we are deviating from the timeframe-based approach into a geography-based approach for actions. This geography-based approach is dependent on the Cone of Uncertainty that projects the typhoon path and the coverage of impact as it traverses the PAR. The Cone shall be the basis of giving and doing response advisories to local government stakeholders and key actors.

![Figure 3. Cone of Uncertainty*](http://newsinfo.inquirer.net/619862/glenda-moving-faster-signal-no-3-raised-in-13-areas. Accessed 30 July 2014.]

The Cone gives a map view of the areas that may be affected based on severity: the most severe are the areas in direct path the typhoon. The farther the LGU from the direct path, the less severe the impact felt. Thus, we found it best to cluster actions based on the location of a particular LGU in the Cone’s coverage.
There are three (3) critical preparedness actions: ALPHA (yellow), Bravo (orange) and Charlie (red). ALPHA actions are done by LGUs inside the Cone but are farthest from the direct typhoon track—they are indicated in yellow. Meanwhile, Bravo presumes that ALPHA actions have been done coupled with additional acts that are essential for LGUs near the vicinity of the direct typhoon path—they are marked in orange. Finally, Charlie assumes that ALPHA and Bravo actions have already been done and additional acts must be done to address the severe threat of the typhoon of those LGUs in its direct path.

This approach ensures that critical preparedness actions are carried-out irrespective of time of impact or landfall because either way, given the Cone (a definitive typhoon track), they will be hit by the typhoon directly and will have to do the actions anyway. This shift of perspective then encourages local governments and other stakeholders to over-prepare for typhoons.

However, it is ultimately the LGU concerned who shall declare whether or not ALPHA, Bravo or Charlie is applicable locally considering their specific local situation. What the DILG can do is advice on a Critical Period Action based on the hazard present—the LGU must ultimately factor-in their specific vulnerabilities. This checklist is an inclusive and not an exclusive list—they are minimum actions.

Figure 4. Overview of Critical Period Actions per geographic location from the direct path of the typhoon

DIRECTORIES

A. National

National Disaster Risk Reduction and Management Council (NDRRMC)
- Website: ndrrmc.gov.ph
- Twitter: @NDRRMC_Open
- Facebook: http://www.facebook.com/pages/Ndrrmc-Open/103742183037609
- NDRRMCo hotlines: (02) 911-1406, (02) 912-2665, (02) 912-5668, (02) 911-5061 to 64

Philippine Atmospheric, Geophysical, Astronomical Services Administration (PAGASA)
- Website: pagasa.dost.gov.ph
- Twitter: @dost_pagasa
- PAGASA hotline: (02) 433-8526

Philippine Institute of Volcanology and Seismology (PhilVolcs)
- Website: phivolcs.dost.gov.ph
- NDRRMCo report an earthquake:
  - (02) 426-1468 to 79, local 124/125;
  - Text/call: 0905-3134077
  - Text only: 0918-9428354

Department of Transportation and Communications (DOTC)
- Website: dotc.gov.ph
- Twitter: @DOTCPhippines
- Facebook: http://www.facebook.com/DOTCPhilippines
- DOTC Hotlines: 7890 or (02) 726-6255

Civil Aviation Authority of the Philippines
- Official website: caap.gov.ph
- Twitter: @CAAP_Operations
- Tel No. (02) 8679-9286

Philippine Coast Guard
- Official Website: coastguard.gov.ph
- Facebook: https://www.facebook.com/pages/PHILIPPINE-COAST-GUARD/125674810786701
- Twitter: @PhilCoastGuard
- Tel. No.: (02) 527-8481 Loc. 6290/6292, Direct line (02) 328-1098

Philippine Information Agency
- Official Website: news.pia.gov.ph
- Twitter: @PIAalerts, @PIANewsDesk
- Tel. No.: (02) 929-4521, (02) 772-7660

National Grid Corporation of the Philippines (NGCP)
- Official Website: www.ngcp.ph
- Twitter: @ngcp_alert; see also: @doe_ph
- Facebook: https://www.facebook.com/pages/National-Grid-Corporation-of-the-Philippines-NGCP/201591523234244
- NGCP Hotline: (02) 981.2100

Department of Social Welfare and Development (DSWD)
- Website: dswd.gov.ph
- Twitter: @DSWDserves
- Hotline: (02) 851-2681

Department of Education
- Website: deped.gov.ph
- Twitter: @DepEd_PH
- DepEd Hotline: (632) 6361663, +(63)9194560027
Department of Health (DOH)
- Website: http://www.doh.gov.ph/
- Telephone: (+632) 651-7800
- Email: etona@co.doh.gov.ph

Department of Environment and Natural Resources (DENR)
- Website: http://www.denr.gov.ph
- Telephone: +63-2-929-6626; 988-3367
- Email: osec@denr.gov.ph

Department of Agriculture (DA)
- Website: http://www.da.gov.ph/
- Telephone: (632) 273-AGRI (2474); 928-8756 to 65
- Email: web@da.gov.ph/spja_ossec@da.gov.ph

Department of Education (DepED)
- Website: http://www.deped.gov.ph/
- Telephone: (632) 6361663; +(63)9194560027
- Email: action@deped.gov.ph

Department of Energy (DOE)
- Website: https://www.doe.gov.ph/
- Telephone: (02) 840-20-08 / (02) 840-21-34
- Email: sec@doe.gov.ph

Department of Finance (DOF)
- Website: http://www.dof.gov.ph/
- Telephone: (+632) 525.0244
- Email: helpdesk@dof.gov.ph

Department of Trade and Industry (DTI)
- Website: http://www.dti.gov.ph/
- Telephone: (+632) 751.0384 Fax: (+632) 895.6487

Department of Transportation and Communications (DOTC)
- Website: http://www.dotc.gov.ph/
- Telephone: (02) 727.7960 to 69
- Email: webmaster@dotc.gov.ph

Department of Budget and Management (DBM)
- Website: http://www.dbm.gov.ph/
- Telephone: (02) 490-1000
- Email: publicinfo@dbm.gov.ph

Department of Public Works and Highways (DPWH)
- Website: http://www.dpwh.gov.ph/
- Telephone: (Hotline) 165-02 / 632) 304-3000 / (632) 304-3370
- Mobile: Type DPWH <space> <your message> <space> <sender’s contact detail> and send it to 2920
- Email: Webmaster@dpwh.gov.ph

Department of Foreign Affairs (DFA)
- Website: http://www.dfa.gov.ph/
- Telephone: (632) 834-4000 / (632) 834-3000

Department of Justice (DOJ)
- Website: http://www.doj.gov.ph/
- Telephone: (+632) 521 2930 / (+632) 523 8481 local 403
- Email: dojac@doj.gov.ph

Department of Labor and Employment (DOLE)
- Website: http://www.dole.gov.ph/
- Telephone: (Hotline) (02) 527-8000

Department of Tourism (DOT)
- Website: http://www.tourism.gov.ph or http://itsmorefuninthePhilippines.com/
- Telephone: 459-5200 to 459-5230
- Email: webmaster@tourism.gov.ph
The Executive Secretary
- Website: http://www.gov.ph/ or http://president.gov.ph/
- Telephone: 784-4286 loc. 789 / 735-5359; 736-1076; 736-1010
- Email: op@president.gov.ph

Office of the Presidential Adviser on the Peace Process (OPAPP)
- Website: http://www.gov.ph/ or http://president.gov.ph/
- Telephone: +632 637-6083 / +632 6360701 to 07
- Email: feedback@opapp.net

Commission on Higher Education (CHED)
- Website: http://www.ched.gov.ph/
- Telephone: (+632) 441-0927 / (+632) 441-1257 / (+632) 441-1258 / (+632) 441-1260 / (+632) 441-1261 / (+632) 441-1404

Armed Forces of the Philippines (AFP)
- Website: http://www.afp.mil.ph/ of www.army.mil.ph
- Telephone: (02) 845-9555 loc.6129

Philippine National Police (PNP)
- Website: http://www.pnp.gov.ph/portal/
- Telephone: +63.02.723.04.01

National Anti-Poverty Commission-Victims of Disasters and Calamities Sector (NAPCVDC)
- Website: http://www.nap.gov.ph/
- Telephone: (02) 426-5028 / 426-5019 / 426-4956 / 426-4965
- Email: info@nap.gov.ph

National Commission on the Role of Filipino Women
- Website: http://pcw.gov.ph/
- Telephone: 632.7354767 / +632.7364449
- Email: edc@pcw.gov.ph

Housing and Urban Development Coordinating Council (HUDCC)
- Website: http://www.hudcc.gov.ph/
- Telephone: (02) 812-8870 / 811-4168

Climate Change Office of the Climate Change Commission
- Website: http://climate.gov.ph/
- Telephone: (632) 7353144 / 7353069
- Email: info@climate.gov.ph

Government Service Insurance System (GSIS)
- Website: http://www.gsis.gov.ph/
- Telephone: (+632) 847-4747 / (+632) 479-3600 / (+632) 976-4900
- Email: crmd@gsis.gov.ph; gisemail@gsis.gov.ph; ismacu-iso@gsis.gov.ph

Social Security System (SSS)
- Website: https://www.sss.gov.ph/
- Telephone: (02) 920-6401 / 920-6446
- Email: ssemail@info.com.ph

Philippine Health Insurance Corporation (PhilHealth)
- Website: http://www.philhealth.gov.ph/
- Telephone: (02) 441-744
- Email: actioncenter@philhealth.gov.ph

Union of Local Authorities of the Philippines (ULAP)
- Website: http://ulap.net.ph/index.php/en/
- Telephone: (632) 534-6787 / (632) 718-1810
- Email: ulapnatsec@gmail.com

The Press Secretary Website: http://www.pcoo.gov.ph/
- Telephone: (02) 733-3630; 735-3538
- Email: op@president.gov.ph

Philippine National Red Cross (PNRC)
- Website: http://www.redcross.org.ph/
- Telephone: (02) 527-0000 / Hotline - 143
- Email: prc@redcross.org.ph / communication@redcross.org.ph / fundgeneration@redcross.org.ph
League of Provinces of the Philippines (LPP)
- Website: http://www.lpp.gov.ph/
- Telephone: (632) 687-5399 / 631-0170 / 631-0197 / (632) 687-4048
- Email: lppsec2007@yahoo.com

League of Cities of the Philippines (LCP)
- Website: http://www.lcp.org.ph/
- Telephone: +63-2-470-6837 / +63-2-470-6813 / +63-2-470-6843
- Email: league.cities.philippines@gmail.com

League of Municipalities of the Philippines (LMP)
- Website: http://lmp.org.ph/default/
- Telephone: (+63 2) 913 5737 to 38 / 912 0349 / 440 7280 / 440 7306
- Email: president@lmp.org.ph

Liga ng Mga Barangay (LMB)

OCD
- Website: http://ocd.gov.ph/
- Telephone: (02) 911-5061 to 65 or (02) 911-1406 / 912-5668 / 912-2665
- Email: opcen@nIRRMC.gov.ph

Bureau of Fire Protection
- Website: http://www.bfp.gov.ph
- Telefax Nr: +63 (2) 4263812 - BFP
- Trunkline Nrs: +63 (2) 4260219 local 703/704 (Commel); 401 (Director for Operations)
- Email: bfp_nhq_do@yahoo.com

Department of the Interior and Local Government (DILG)
- Website: http://www.dilg.gov.ph
- Telephone: +63 (2) 925 0320 to 23

Central Office Disaster Information Coordinating Center (DILG - CODIX)
- Telephone: +63 (2) 925-0349; 925-7343
- Email: ebtabell@dilg.gov.ph
dilgcodix@rocketmail.com

Public Affairs And Communication Service (DILG - PACS)
- Telephone: +63 (2) 925-0349; 925-7343
- Email: pacs.dilg@yahoo.com
### B. Local

<table>
<thead>
<tr>
<th>Service</th>
<th>Information</th>
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<tbody>
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<td>Police</td>
<td></td>
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<tr>
<td>Bureau of Fire Protection</td>
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<tr>
<td>Hospital</td>
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<td>Local DRRM Office</td>
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<tr>
<td>Local Rescue Team(s)</td>
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<tr>
<td>Water Company</td>
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<tr>
<td>Electric Company</td>
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<td>Phone Company</td>
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<td>Local Supermarket</td>
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ACKNOWLEDGMENT

This LGU Disaster Preparedness Journal (For Typhoon): Checklist of Minimum Actions for Mayors was developed through a series of consultation activities attended by various local government units, national government agencies, civil society organizations, the academe and the private sector.

We express our appreciation to the inputs shared by the following: Dr. Marilyn Go (DOH), Mara de las Alas (NEDA), Renato Manantan (DA), Jim Balunday (OCD), Roderick Guisado (DSWD), Noel Fallaria (DPWH), Mariel Bayango (DepEd), Ma. Cecilia Montevedere (PAGASA), Niño Relos (PAGASA), Carlo Magno Ancheta (PAGASA), Ma. Mylene Villegas (Phivolcs), Julie Ann Amoroso (CCC), Liza Socorro Manzano (MGB), Ma. Paz Montano (NAMRIA), Calo Cañas (PIA), Cecilia De Vera (PNRI), Mayor Benjamin Cadiente (AFP), Teresita Briones (Ateneo School of Government), Roberto Limbago (LPP), Mayor Jess Burahe (LMP), Felix Catarata (LMP), Lloyd Paras (LMP), Patricio de Quiros (ULAP), Bryan Cyro Velasco (Bulacan PDRRMO), Ritchie Angeles (Pasig City DRRMO), Hector Reyes (Makati DRRMO), Jeffrey Lapid (Olongapo DRRMO), Carlo Eleongga (Olongapo DRRMO), Angelito Layug (Olongapo DRRMO), Sweet Mary Cawicaan (DRRNet Phils), Denise Fontanilla (Aksyon Klima Pilipinas), Ruel Cabile (World Vision), Teresita Belen (Buklod Tao, Inc), Dir. Florida Dijan (DILG Region 3), Dir. Rene Brion (DILG NCR), Dir. James Fadrillan (DILG Region 4-B), Ariel Iglesias (DILG Region 4-A), Ma. Josefa Arndt (DILG Region 5), Jayson Chavez (DILG Region 4-A), Juan Jovian Ingeniero (DILG NCR), Gloria Aguhr (DILG NCR), Dino Lagos (DILG NCR), Imelda Basilio (DILG NCR), Glen Cosio (DILG Region 3), Desi James Bernardino (DILG NCR), Marlon Clyde Camilon (DILG NCR), Justiniano Rios (DILG NCR), Gayle Baligod (DILG NCR), Ana Jury Castillo (DILG NCR), Mayor Christopher Sheen Gonzales (Guiuan, Eastern Samar), Mayor Rolando Distura (Dumangas, Iloilo), Mayor Rolando Bue (Gabaldon, Nueva Ecija), ARD Abraham Pascua (DILG Region 3), Mayor Eduardo Dimacuha, (Batangas City), Dir. Enrico Damot (DILG IV-A, Quezon), Jason Chavez (DILG Region 4-A), Lerrie Hernandez (DILG Region 3), Rufino Zafaralla Jr. (DILG NBOO), Elbert Hibionada (DILG Planning Service), Gilrile Zara (DILG BLGS), Allan Tabell (DILG PACS), Lou Dominguiano (DILG PACS), John Nalda (DILG Planning Service), Ma. Angela Mamuyac (DILG BLGD), Apolinar Diana (DILG LGA), Jill Ocampo (DILG OSec) and Jessica Dator-Bercilla (Consultant).
LGU Disaster Preparedness Journal

Layout and Design:

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